



Trustees of the Town of Weare Trust Funds -Minutes-Draft.

Date: January 11, 2010

Time: 9:00am

Conference Room, Town Offices

Type of meeting: Scheduled monthly

Attendees: Wilbur Beaupre' ----John McCausland

Visitors: none

----- Agenda Topics -----

Minutes of TTF meeting of December 14, 2009

Discussion: none

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Conclusion: John McCausland made a motion, seconded by Wilbur Beaupre' to accept the minutes of December 14, 2009 as printed. Passed unanimously.

Action items: none

Persons responsible:

Deadline:

Financials

Discussion: reviewed the summary of the capital reserve funds statement from Citizens Bank for the month ending December 31, 2009 and the year end MS9 and MS10 statements from the bank.

Conclusion: all statements are reconciled with the Citizens Bank statements.

Action items: authorized Chairman Beaupre' to prepare a synopsis of the MS9 report for the 2009 Town Report

Persons responsible:
Wilbur Beaupre'

Deadline:
ASAP

Other Business

Discussion: discussed the transfer of responsibilities for things that Chairman Beaupre' has been handling since he will not be seeking reelection in the spring. All of the duplicate records that he has housed at his home will have to be moved to a new location (one set of records are kept in the vault at the town office). Chairman Beaupre is preparing a memo listing all the tasks that need to be accomplished month by month to help ease the pain of the transition.

Also discussed the use of town employees to assist with the reconciliation of Citizens Bank statements and possibly some other clerical tasks after Chairman Beaupre' retires from this position.

Conclusions: John McCausland will follow up with contacts to the selectmen and the AG's office regarding town employee involvement and to be sure that no conflict of interest is involved.

Action items:

Person responsible:

Deadline:

Adjourn Meeting

Discussion: none

Conclusions: John McCausland made a motion, seconded by Wilbur Beaupre', to adjourn the meeting at 9:30 am. Passed unanimously.

Action items:

Person responsible:

Deadline:

Discussion:

Conclusions:

Action items: none

Person responsible:

Deadline:

Adjourn Meeting

Discussion:

Conclusions:

Action items:

Person responsible:

Deadline:

<div>Discussion:</div> <div></div> <div></div>		
<div>Conclusions:</div> <div></div>		
<div>Action items:</div> <div></div>	<div>Person responsible:</div> <div></div>	<div>Deadline:</div> <div></div>

<div>Discussion:.</div> <div></div> <div></div>		
<div>Conclusions:</div> <div></div>		
<div></div> <div></div>	<div>Person responsible:</div> <div></div>	<div>Deadline:</div> <div></div>

<div>Discussion:.</div> <div></div> <div></div>		
<div>Conclusions:</div> <div></div>		
<div>Action items:</div> <div></div>	<div>Person responsible:</div> <div></div>	<div>Deadline:</div> <div></div>

Discussion:		
Conclusions:		
Action items:	Person responsible:	Deadline:

Other Information
